



Minutes Thursday November 16, 2017
Mill Creek Manor - Warkworth 1PM

1. Welcome
 - a. Present Carolyn Lee, Gail Covert, Barb Taylor, Jan Findlay, David Pollack, Rene van Oosten and Kim Allen-McLean
2. Adoption of Agenda
 - a. Addition to New business
 - b. Moved by David, Seconded Jan by, Carried
3. Approval of Previous Minutes
 - a. Moved by David, Seconded Barb by, Carried
4. Business arising from Minutes
 - a. Bev Scott's phone call returned; this was regarding possible fundraiser
 - Folk group with her son in spring or fall, we will contact her after march for fall concert (Maybe Hunger week)
 - b. Cornerstone - contacted re turkey – no need or turkey,
 - Turkey is gone, given to client
 - Have 2 new turkeys for Christmas
 - c. Beef donation from Hamilton Mutual Insurance Co. received.
 - Got 1/3 of beef, all sorts of cuts
 - 140 lb ground beef left from previous donation
 - Thank you letter is sent
 - d. Christmas baskets-Dec 15th
 - Note on desk to inform clients of the date
 - Giving tree gifts at the same time or Dec 22, if not ready on the 15th
 - Walmart sometimes has turkey on sale for \$10, \$15 or \$20, Will check flyers
 - Food4All might give chickens
 - By December 1st we need to decide whether to give turkey or chicken to singles
 - We need 23 more turkeys
 - Carolyn to decide
 - e. Cookbooks to put into Christmas basket
 - 25 at \$5 from the Health Unit for a total \$148.85
 - Barb makes a motion to pay for all, Jan carried
5. Reports from Executive
 - a. Chair
 - Donations
 - 1/3 Beef
 - 5 Boxes of food received from Percy Centennial Public School
 - Soup program up and running once a month
 - In January we might get the good food box for the soup program if necessary
 - Gathering place is booked, Church congregation will bring food items for Christmas baskets by Dec 10
 - b. Treasurer
 - Moved by Jan, Seconded Kim by, Carried
 - c. Secretary
 - Website and Facebook page updated

- Send email to Elvis concert goers for fundraising
- 6. Committee Reports:
 - a. Operations - Kim Allen-McLean
 - Going well
 - b. Volunteers - Jan Findlay
 - Lots of food and new volunteer
 - c. Purchasing
 - Turkeys, Carolyn will speak to No Frills when to expect sale of turkeys or Christmas?
 - d. Hospitality
 - Soup program. 1 Container per Person. First come First served
 - e. Publicity
 - Website and Facebook updated
 - Steel table. Still need form to complete grant process. Asked twice to get forms
 - Beef donation. Maybe some additional beef coming from Northumberland Beef Assoc.
 - f. Fundraising
 - Health and wellness this weekend. Carolyn to pick up cans & donations
 - Fundraising letter via email list
 - g. Church Renovations-Kim
 - Cancelled at present, \$15,000 is available
- 7. New Business
 - a. Santa Claus
 - Parade - Dec 1
 - Publicity will request new unopened personal care items
 - Contact Tracy Russell of Girl Guiding to see if they will pick-up items during the parade.
 - Need volunteers to sort and put items away . Email Maureen re sorting. Carolyn and Kim put items away on Dec 2
 - b. Christmas in Warkworth celebration Friday nights in Dec
 - WBA would like to include a basket in gazebo for food bank plus donation box
 - Publicity to inform people of our presence
 - will need to be picked up each Friday night
 - Jan will send email. Board member there to close and pick-up donations.
 - c. Christmas baskets and Giving Tree Dec 15th
 - need a volunteer to take the lead
 - Kim will take lead and will organizing things on the 14th
 - Maureen to organize gifts.
 - d. Health Fair-Nov 19th
 - Carolyn to pick up
 - e. Play – “Echoes of the War” Tickets cost \$25
 - at Castleton Town Hall Nov 25th
 - donations to 7Hills Community Pantry
 - Carolyn to pick up
 - f. No meeting in December.
 - Honorarium or Greg L for picking up and sorting vegetables from the Cobourg supermarkets of \$150
- 8. Thank you notes to Doug
- 9. Round Table
- 10. Next Meeting - Jan 18
- 11. Adjournment