



Minutes Meeting Thursday June 22, 2017

Mill Creek Manor- Warkworth 1pm

1. Welcome

- Present: Carolyn Lee, Gail Covert, Barb Taylor, René van Oosten, David Pollack and Jan Findlay.
- Regrets: Kim Allen-McLean

2. Adoption of Agenda

- Remove sub bullets on 5.2
- Moved by Jan. Seconded by Barb. Carried

3. Approval of previous minutes

- Moved by David. Seconded by Gail. Carried

4. Business arising from previous minutes

- 4.1. Elvis impersonator fund raising concert-Sept 15th
- Posters approved. Print 20, Distribute by 1st of August
Poster are distributed to hang in various store etc
 - Tickets add numbers. Approved
 - Selling of the tickets
Some of the places that we will approach to sell tickets are:
Lucky Star, The General, Terry and Kerr Bookstore
We will offer them to our volunteers to buy or sell.
We will sell remainder at the door.
 - Bag stuffers. Approved
 - Advertising
TO DO: Carolyn to contact CKOL
TO DO: David to contact Sue Dickens of the Independent
TO DO: Rene add the event to Facebook and various Community Event calendars
 - Gift for performers.
TO DO: Carolyn to find out sizes for K0K 3K0 T-Shirts
 - Door prize.
Board member to donate \$10 local produce: Cheese, Maple Syrup, Chocolate, Wine and Coffee
will be donated so far by the various board members.
 - 50-50 Ticket:
1 for \$2.00 – 3 for \$5.00
 - TO DO: Carolyn Master of ceremony
 - TO DO: David to get a float from the bank.
- 4.2. Donnybrook
- Thank you letter for the Warkworth Community Service Club
 - Some miscommunication issues due to Terry illness
 - We will accept to do it again next year if offered. At that time we need to have a meeting about the things that could be done different.

- 4.3. Walmart
 - We have applied for the Capacity Boost Grant
 - TO DO: Carolyn to find out the name of Walmart Contact (Manager Cobourg or head office)
- 4.4. Approval of the Job Descriptions
 - Volunteer Director. After some changes Moved by David, Seconded by Jan, Carried
 - Operations Director. After some changes Moved by Jan, Seconded by Gail, Carried

5. Executive Report

- 5.1. Board Chair
 - Conference Attended the following workshops:
 Link2Feed – Focus was on inventory which is irrelevant for us.
 Big dreams small spaces – Conclusion we doing a good job within the space we have.
 Media training and Marketing – Ask for donation on Website (blog) or Facebook. Ask for free advertising.
 - Networking was good with the exception of the interaction with the Campbellford Foodbank.
 - Rural Transportation grant is received, little more than last year.
 - United Way has Backpack for Kids program. We have ordered 11 backpack.
 TO DO: Carolyn to pick-up the Backpacks on Thursday August 17 in the morning for distribution on Friday August 18
 - Meeting at Northumberland Food4All meeting:
 Changing some of the standard offerings:
 Adding Potatoes, Carrots and Onions
 Remove Skim Milk, Pork and Beans, Canned Past and Mac and Cheese
 The will organize a event during Hunger awareness week with dignitaries and local politicians.
 Food4All offers vouchers for free produce at local farmers markets
 - The Good Food Box offered by the Salvation Army in Cobourg
 The Warkworth area can contact Ruth Allanson. Pickup is the third Thursday of the Month. Cost is \$15
 - Donnybrook Times needed to be covert are Thursday 4-9, Friday 9-4, Saturday 4:30-7 and Sunday 10-12.
 - Discussion about the Ontario Budget. The Supermarket recovery program will help foodbank.
 Reduction in hydro prices, prescriptions for kids. Minimum wage under review. There will be an income pilot program.
- 5.2. Treasurer's Report
 - David presented May Financials
 Barb moved to approve the Financials, Seconded by Jan, Carried
 TO DO: General sign for various events.
- 5.3. Secretary
 - Made various post to Facebook with large reach

6. Committee Report

- 6.1. Operations- Kim Allen-McLean
 - N/A
- 6.2. Volunteer-Jan Finlay
 - Trying to recruit new volunteers.
 - Will ask volunteers to make a note when supplies are low.
- 6.3. Purchasing
 - The 12 items don't need to ordered this month.
 - The cost of eggs, milk and bread is \$184 per month.
- 6.4. Hospitality/Client Matters-Carolyn Lee
 - N/A
- 6.5. Publicity-Carolyn Lee
 - See Elvis

7. Fundraising

- See Donnybrook and Elvis

8. Church Renovation

- What to do with the \$15,000. We don't need more space. Maybe just move the freezer to choir space

9. New Business

- 9.1. Hunger Awareness Week.
 - Try to get the Crame the Cruzer in Campbellford contact is Janice Allen or Laura Beckers.
 - Involve the school to do a food drive
 - Lunch at the Food4All warehouse
- 9.2. Annual meeting
 - September 28, 2017
 - Maybe approach Carol Shaw for board position
- 9.3. No meeting in July
- 9.4. Opening hours in July and August
 - Pantry will stay open but we will monitor number of users for next year.

10. Round Table

11. Next Meeting

- August 17, 2017

12. Adjournment

By David

TO DO LIST

Outstanding Item	Assigned to	Completed by
investigate if kids are welcome with or without parents	Carolyn	August
contact "I'm coffee"	Carolyn	August
write email for Brenda Patridge	Carolyn	August
find out the name of Walmart Contact (Manager Cobourg or head office)	Carolyn	August
20 posters of 8 1/2" x 11"	David	August
bag stuffers	David	August
Tickets	David	August
contact Lucky Star and Shannon Lawrance for sale of tickets	David	August
press release and add to free community event calendars in the various newspapers	Rene	August
poster to inform that volunteers need to restock the fridge and the shelves if time permits.	Kim	August
Contact CKOL	Carolyn	August
Contact Sue Dickens of the Independent	David	August/September
Add the event to Facebook and various Community Event calendars	Rene	August
find out sizes for KOK 3K0 T-Shirts	Carolyn	August
Master of ceremony	Carolyn	September
Master of ceremony	David	September
find out the name of Walmart Contact (Manager Cobourg or head office)	Carolyn	September
pick-up the Backpacks on Thursday August 17 in the morning for distribution on Friday August 18	Carolyn	August
General sign for various events	David	August

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